

Agenda

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Companies Scrutiny Panel

Date: **Tuesday 13 November 2018**

Time: **6.00 pm**

Place: **St Aldates Room, Oxford Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Companies Scrutiny Panel

Membership

Chair

Councillor James Fry

Councillor David Henwood

Councillor Tiago Corais

Councillor Chewe Munkonge

Councillor Craig Simmons

Councillor Tom Landell Mills

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES OF THE PREVIOUS MEETING

To note the minutes of the previous meeting held on 26 July 2018.

Both of the recommendations submitted by the Panel at its last meeting were accepted by the Shareholder on 2 August 2018; noting that it is within the gift of councillors to choose ODS and their preferred contractor for Community Infrastructure Levy works.

7 - 12

4 MANAGING DIRECTOR'S HALF YEAR PERFORMANCE REPORT

To consider the Managing Director's Half Year Performance Report.

13 - 22

5 NON EXECUTIVE DIRECTORS

This report will seek the views of the Shareholder Group (SG) on 15 November into the appointment of Non-Executive Directors to the Board of Oxford Direct Services Limited (ODSL) and Oxford Direct Services Trading Limited (ODSLT). In particular, views will be sought on the following matters in respect of ODSL and ODSL.T.

23 - 36

1. Is the appointment of NEDs to the boards of ODSL and ODSL.T supported?
2. If yes, request that the Boards of ODSL and ODSL.T report on the number of and skills sought from prospective NEDS.
3. Confirm whether the whole SG, a sub committee or a nominated individual will take part in the recruitment and selection process
4. Advise whether appointment should be delegated to that sub-committee or individual.
5. Request that the boards report on the likely levels of remuneration required to recruit the candidates of the desired calibre.

6 REPORTS CONTAINING CONFIDENTIAL OR EXEMPT INFORMATION

Please note that the Finance Directors Half Year Report is exempt from publication under the terms of Paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972. Accordingly, to consider this item, the Panel will be required to pass a resolution "That members of the public be excluded from the meeting on the grounds that their presence would involve the likely disclosure of exempt information."

7 FINANCE DIRECTORS HALF YEAR REPORT

To consider the Finance Director's half year financial report. Please note that this report is exempt from publication, and not for wider circulation, under the terms outlines above.

8 DATE OF NEXT MEETING

The next meeting of the Companies Panel will be held on 12 December, where it will consider matters relating to the Council's Housing Company.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.